

❖ **Meeting called to order.**

- The meeting was called to order by Brian Hart at 7:03pm.
 - Members present: Fr. Paul, Fr. Jerry, Mrs. Dougherty, Brian Hart, Heather Bridegroom and Amy Uptergrove, Tom Buehrle.
- Fr. Paul opened the meeting with a prayer.
- The November minutes were presented. Amy Uptergrove motioned to approve the November minutes, Mr. Furby seconds and the motion carries.
- No special guests were present.

❖ **Principals Report**

- Mrs. Dougherty
 - The 1st semester has come to an end. Report cards will be available the week after we return from Christmas break.
 - We currently have 204 students enrolled.
 - The annual fund has been through many phases so far. These include the School Board, Faculty, Parents and Grandparents. Remaining phases include Major Donors, Parishioners and Alumni,
 - The Christmas concert was fabulous and Mrs. McB is doing a marvelous job.
 - School will resume on January 3rd, 2018.
 - We are still waiting on Mascoutah School District to approve their 2018-2019 calendar. Once that is finalized ours will be published. The tentative date is sometime in January 2018.
 - Plans for the Open House during Catholic Schools week are underway.

❖ **Committee Reports**

- **Catholic ID:** Students in grades 3-8 received the Sacrament of Reconciliation before Christmas. All classrooms had an Advent wreath and were discussing and preparing for Christmas.
- **Curriculum:** We have received 1 set of the Social Studies samples. The second set will arrive in January. The Fund a Need collected 19k for this. The 8th grade Algebra students completed their Algebra final.
- **Facilities:** All the new lights have been installed with the exception of one 8ft strand. We are still waiting on one full month of an electric bill to see how much of a difference they will make. It was reported that the gym is still experiencing some leaking. This will have to be looked into sometime in the near future.
- **Finance:** Insurance rates have increased 20% and Salaries have gone up 2.4%. Tuition rates will need to be posted by January 1st 2018 in order to be in Compliance with the requirement for The Invest in Kids Act. After discussing the finance details Mr. Harris recommended we approve the budget. Tom B. made a motion to approve followed by a second from Tom F. Motion carries.
- **Marketing:** The marketing committee announced they will be meeting 1 hour before every school board meeting and welcomed anyone who would like to help to attend. We would like to increase Facebook posts and the amount of newspaper articles being published. Brian H. and Amy U. are both working out details to get a window cling made to use as advertisement. Mrs. D

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asked us to approve the Ad to be used in the newspaper advertising the Open House for Catholic Schools Week. Mr. Harris motioned to approve and Mr. Furby seconds. Motion carries

- **Ownership:** No report
- **Staffing:** 3 seniors from Althoff and Mater Dei will be coming into the classroom to observe and help as part of their senior projects
- **Technology:** No report no meeting was held.
- ❖ **Organization Report:**
 - **Athletics:** Munchkin night is coming up and the Athletic Board will be hosting a Fund A Need that night. They are hoping to raise money for new score boards and new uniforms for the boys basketball teams.
 - **Hope:** No new updates.
- ❖ **Old Business:**
 - Mrs. Dougherty stated that the Capital Campaign has been approved.
 - November's next steps were recapped.
 - We are still looking at putting together a survey for parents and teachers that could give us ideas to help better our school. We will hold off until we see a sample of others.

New Business:

The picnic representatives this year will be Heather Bridegroom and Brian Hart. A band will need to be secured soon.

We will discuss the casino night next month.

❖ **Next Steps recap:**

- (1) Acquire baptism records from Angie at church for open house marketing (Brian and Amy)
- (2) Open house snacks (Tom B. and Steve H)
- (3) Decide on date, time, etc of open house (Mrs. Dougherty)
- (4) Create Facebook event for open house (Heather)
- (5) Advertise open house in church bulletin, announcements and Mascoutah Herald

Mr. Harris motioned to close the meeting at 9:05pm. Mr. Buerhle seconds the motion. Motion Carries.

Next meeting is 1-18-18