

❖ **Meeting called to order.**

- The meeting was called to order by Brian Hart at 7:00pm.
 - Members present: Fr. Paul, Mrs. Dougherty, Brian Hart, Heather Bridegroom and Amy Uptergrove, Jamie Moll, Steve Harris, Tom Buehrle, and Tom Furby
- Fr. Paul opened the meeting with a prayer.
- The December minutes were not available at the time of the meeting. They will be approved at next months meeting.
- No special guests were present.

❖ **Principals Report**

- Mrs. Dougherty
 - The third quarter is moving along. Progress reports will be available February 8th. The last day of school will now be May 21 due to the snow day that was used.
 - We currently have 204 students enrolled.
 - The annual fund has been through many phases so far. These include the School Board, Faculty, Parents and Grandparents. Remaining phases include Major Donors, Parishoners and Alumni. The quarterly newsletter will contain CSW information and will go out in February.
 - Principal evaluation forms are due to Fr. Paul before February 12th.
 - Faculty evaluations will be held in April.
 - Mrs. Wolfe will be going on Maternity leave soon. Mrs. Housley will be her long-term sub.
 - Catholic Schools Week begins on January 28th
 - We are still waiting on Mascoutah School District to approve their 2018-2019 calendar. Once that is finalized ours will be published. The tentative date is sometime in January 2018.
 - Things going on around the school include: Catholic Schools Week, First Reconciliation, Progress Reports, Munchkin Basketball and several Open Houses.

❖ **Committee Reports**

- **Catholic ID:** There will be a Confirmation retreat on Saturday January 27th. First Reconciliation will be January 29th.
- **Curriculum:** We have received 1 set of the Social Studies samples the second set will arrive later in January. The 8th grade Algebra students completed their Algebra final and all scored really well.
- **Facilities:** No report. No meeting was held.
- **Finance:** We are a little behind on the budget YTD. Back tuition is starting to be collected. Everything in the budget appears to be in good order. Mr. Harris recommends that we approve the Finance Minutes. Tom B. motions to approve, Heather B. seconds. Motion carries.
- **Marketing:** Mr. Housley met with the Marketing committee to help develop some new ideas. Window cling designs were sent out to a few different companies and we are awaiting their reply. There will be an email sent out to remind parents where to send their pictures of their

HCS Schoolboard
18 January 2018

children. We were given the approval to advertise on the Tri-County page. Heather B. will create an Event on Facebook for the Open House.

- **Ownership:** No report
- **Staffing:** Mrs. Wolfes maternity leave will start soon.
- **Technology:** No report no meeting was held. Money to fund the Fiber across the street project was received.

❖ **Organization Report:**

- **Athletics:** Munchkin night is coming up and the Athletic Board will be hosting a Fund A Need that night.
- **Capital Improvements:** The consulting company said we will be needing a lot of volunteers to help make things run smoothly. A census will have to be completed. A building committee will have to be formed along with the hiring of an approved Architect. Mike Brennan will be the point on this. The kickoff for the Capital Campaign is planned for 3-18-18.
- **Hope:** They are in the process of identifying a Spring fundraiser.

❖ **Old Business:**

- Decembers next steps were recapped.
- We are still looking at putting together a survey for parents and teachers that could give us ideas to help better our school. We will hold off until we see a sample of theirs.

New Business:

Casino night will be held March 10th at Fritz's. Games provided have been divided between the board members. Someone will check with Vinny to get an idea on food.

The picnic representatives this year will be Heather Bridegroom and Brian Hart. A band will need to be secured soon.

Mr. Shininger will be performing during our March 9th Fish Fry. This will be a fundraiser and more details will be provided later.

❖ **Next Steps recap:**

- (1) Fill out Principal Appraisal Form and get to Fr. Paul before 2-12-18.
- (2) Reach out to Brian R about securing a band for the 8-24-18 fish fry. (Heather)
- (3) Check in with Scott Fournie about the upcoming Casino night. (Brian)
- (4) Print MHS survey (Brian)
- (5) Check on Accounting Software (Steve)

Mr. Harris motioned to close the meeting at 8:48pm. Mr. Furby seconds the motion. Motion Carries.

Next meeting is 2-15-18

HCS Schoolboard
18 January 2018