

SAMPLE LETTER

Below is a sample letter of request for Confirmation. It is to be used as a guide in formatting your own letter. The letter should be addressed to Bishop Braxton. Please see the next page titled "Guidelines for the Letter to the Bishop" for detailed information about the contents.

This letter should prove to Bishop Braxton your sincere intention of continuing your faith and becoming a good Christian.

This letter must be typed. **Do not fold the letter.** Turn it in to me. Use the return address heading as seen below.

The Most Reverend Edward K. Braxton
Bishop of Belleville
222 South Third
Belleville, Illinois 62220-1985

Dear Bishop Braxton,

(Please put your content here. The Bishop likes the letters to be about a page long.)

Sincerely,

Nancy Raben
(type your name where you
see mine. Remember to sign your name in
ink between 'Sincerely' and your typed
name)