



HCS School Board Meeting October 27th, 2021

Meeting called to order on 10/27/2021 at 6:36 PM

Present: Father Paul, Laura Yarber, Eliot Deters, Steve Harris, Carrie Taube, Breanna Gober, Mike Klein, Bill Robinson, Jamie Moll (absent)

The board prayed together to open the meeting.

Steve Harris motioned to approve the September minutes, and Bill Robinson seconded.

Principal's Administration Report

- Teacher Spotlights:
 - Mrs. Beck: Students were engaged in station work for a recent lesson. Some students conducted a scavenger hunt and utilized clipboards while other students were working with Mrs. Beck on painting. Mrs. Gordon was also there to assist. The lesson was very well organized, and all students were doing different activities.
 - Miss. Amann: Her class is reading a novel, and for this lesson, students worked in pairs on a bingo chart to decide what analysis questions they wanted to complete.
 - Mrs. Barttelbort: Her class was studying Paris and the Eiffel Tower, and she differentiated her instruction by having students read articles scaled to 3 different reading levels.
 - Mr. Patriquin: His engineering class worked together in teams with newspaper and tape and created a table that holds books. This also aligns with his coding activity that he will teach in the second semester.
- EMPOWER & Donations
 - Laura would like for us to get a list of people together between now and the next meeting who might be willing to make charitable contributions.
- HCS received an ECF (Emergency Connectivity Fund) Grant
 - Money is designated to connect with electronics. We utilized a firm to write the grant, and our students will be receiving 70 chromebooks that will be distributed to middle school students. John Grawitch will image them, and all of the current middle school chromebooks will trickle down. Younger students will have their chromebooks stored in the classrooms.
- The dinner auction was a huge success. The measuring for the shelving units has already begun. HCS will pay for the wood since Doug Mugele has agreed to take on the project. Extra money will be used to put phrases and decorations on the rises of the stairs and above the front doorway.
- HCS will begin a virtues of the month program beginning in January. There are three tiers for each of the grade levels with monthly rewards. Rhonda Beck had this idea, and Laura has fleshed it out.
- Laura has shared her Google calendar with the board and wants to make sure we all have it on our phones so that we can help when others have questions about HCS events.

Committee Reports

- **Finance:** Steve Harris
 - Steve was unable to find the specific amount that O'Conner and Partners charged for the video. Vicki has edited out Claudia's parts.
 - The audit is underway to clean up all the records. Larger losses have been showing over the most recent three months, but we would show ahead every month if everything is entered correctly.

Cleaning up the books will help divide the pre-pay into monthly installments so that our numbers are not so badly skewed. Money from all funds should be drawn on a monthly basis so that the monthly operating budget does not always show in the red. Steve will continue working with Mary Moll to ensure that money is getting placed and withdrawn from the appropriate accounts. Steve shared monthly account balance information with the board.

- We are researching the Mary Hirl & Wayne Miller Scholarship to figure out how funds are dispersed and what the selection process for recipients has been.
- We have 2 new scholarships available for \$10,000 each that were donated by Jerome Russell. The scholarships are connected with Ursuline Sisters.

- **Facilities:** Mike Klein

- Replacement parts for the Hobart mixer were ordered, but those also broke. Stacie likes the size and durability of it and would like to keep this one. Breezy suggested contacting the Hobart store in Fenton, MO. Stacie would also like a tilt truck utility cart with a 750-pound capacity. Stacie is also getting a new freezer soon with larger capacity. J&R has to figure out how to fit the three-door freezer into the basement. The dishwasher heating element is also bid out and will be purchased. Items will be purchased that fit within the budget. She also received a pay raise that will go into effect the next paycheck. We must also have a functioning water fountain in the cafeteria. Mike motioned for \$13,000 to be applied to Stacie's wishlist from the lunch account. Steve seconded. The stipulation is that Stacie must purchase items in the following order of importance: heating element, freezer, cart, water fountain, ice machine if funds are left.
- There was a leak in the locker room due to a rusted pipe. Water was around the toilet and the sink. The plumber came out and had it fixed before 3:00 PM on the same day.
- We are looking at purchasing river rock and edging to keep dirt from splashing up on the side of the building. We need a 2-ft. perimeter with approximately 336 ft. of edging. Jr. Beta may be able to help with the labor part of this project.

- **Marketing:** Carrie Taube

- We had previously discussed the possibility of sending out questions for HCS alum and current families. Carrie has compiled a list of questions for approval. Once a month or every other week, those answers will be featured on the HCS Facebook page.
- Laure will continue encouraging teachers to take pictures of unique events/lessons in their classrooms that we can post on Facebook. Responses and feedback on Facebook have been positive, and the traffic has been increasing.
- October Beacon still needs to get added to the website.

- **Technology:** Bill Robinson

- John Grawitch has been working with the new chromebooks. Phone lines were added for aftercare and the band room as well as wi-fi access points for the school. Two charging carts were purchased from Belleville West. A speaker is getting added in the science lab as well as a new mixer for the choir loft.
- Mr. Patriquin had some issues with the 3-D printer but has worked through those. He also got a new belt and ink for a wide format printer.
- Google Sites discussion: Breezy will continue working on Google Sites as an alternative to the current website.

Organization Reports

- **Athletics:** Mike Klein

- Baseball got 2nd in state. A lot of current students and alumni watched the game, and it was nice to have that much support at the game. Basketball coaches were hired.

- **HOPE**

- December 3rd: The Mascoutah Improvement Association donated the Depot and Train Car to have a Polar Express experience. Students will be bussed to the park in shifts during the day and

will be allowed to wear pajamas. Each student will receive a ticket upon exiting the bus and will get to visit Santa. 8th graders will be present the entire time working the event.

Old Business

- The Student Handbook was updated and placed on the website. More updates will be needed next year in relation to the dress code and discipline.
- Installation of new board officers happened on October 16th and went smoothly.
- New school video: Steve motioned to authorize Andrew Sanker to proceed in creation for a new video for HCS. Carrie seconded. Eliot will get the edited video to post for now, and we would like the new video up by the beginning of the new year, but definitely before Catholic Schools Week (last week of January). Breezy will send the group Andrew's PLTW video from the high school as well as his portfolio page. Laura and Eliot can help guide Andrew with what we want to highlight.
- Audit: Audit is not fully completed, but there has been a preliminary report created.
- School auction follow-up: We are still waiting for final numbers. March 12th is the Casino Night date at Fritz's hospitality room. Barry & Carolyn Wesselman won the casino night.

New Business

- Strategic Plan
 - Mike reviewed the 2017-2020 strategic plan. We need to find people to assist with long-range planning for the next 3 years. We proposed to work on it throughout the rest of this school year and the summer and have it ready for the 2022-2023 school year. It was suggested to include parishioners in the committee as well.
- Student Assessment
 - Some teachers are saying students are needing IEPs, but we will need to conduct assessments first. Laura is looking at utilizing STAR testing or a similar test to monitor student progress with a norm-referenced test. With STAR testing, students are placed into tiers, and then progress can be monitored. This will help drive curriculum and align with learning standards. Laura is meeting with Mascoutah CUSD19 to discuss their assessment process and the funding that they use for it.
- Laura will remind teachers to have their students pick up and return hymnals when attending church.

Closing: Carrie motioned to close. Steve seconded. Meeting closed at 9:16 PM.

On November 17, 2021 Mike Klein motioned to approve the amended minutes and Bill Robinson seconded. Motion Passes.