



**HCS School Board Meeting  
September 15<sup>th</sup> 2021**

**Meeting called to order on 9/15/2021 at 6:40**

**Present:** Father Paul, Laura Yarber, Eliot Deters, Steve Harris, Carrie Taube, Breanna Gober, Mike Klein, Jamie Moll, Bill Robinson (absent)

The board prayed together to open the meeting.

Carrie motioned to approve the August minutes and Mike seconded. Steve abstained since he did not attend the previous meeting.

**Principal's Report:** Clara May is doing a soft audit. Laura reported that Mary Moll has been hired to work additionally at the school. Mary will work closely with Clara May going through the school finances.

We will be asking for the latest version of Smartboards for fund a need at the HCS dinner auction. Teachers are in the process of updating the website making it user friendly for parents to see updates.

Newsletters should be on the website. It will be updated once a month.

ProCare is an app for parents to check in children for before care, after care, and hourly employees. The parents can also pay on this app.

The September 11 ceremony was fabulous.

Mike mentioned that Laura is outside in the morning with lots of energy and smiles.

**Committee Reports:**

**Finance Report:** (Steve Harris) - There was a finance meeting last night. The finance committee is looking forward to the results of the soft audit. In October, the finance committee will go over the report for July, August, and possibly September.

Steve presented a loan amortization schedule regarding a loan from the PARF account to the church. Eliot suggested that this loan amortization schedule is made public and signed by all parties involved. The operating fund and the savings account will be at Citizens.

Steve made a motion to move forward with the loan to the church as soon as possible and Carrie seconded. Motion carried unanimously

Annual Fund-The first mailing for the annual fund should go out in October.

**Facilities Report:** (Mike Klein) - The freezer alarm was going off during the church picnic because it was getting too warm. The company, Wilke Refrigeration, said that it was a technician error on their part and fixed it quickly and free of charge.

Mike mentioned the stucco on the outside of the building. Steve said it needs to be cleaned. Steve also suggested that putting mulch on the ground would protect the building.

Stacy provided Mike with a wish list for the cafeteria. We are seeking bids on some of the items on her wish list.

**Marketing Report:** (Carrie Taube) – Shelby Brennan has been doing a great job posting activities that are going on at the school. Carrie suggested putting out a survey for parents of HCS and past students to tell what they love about HCS. We will post the responses on the Facebook website.

Eliot spoke to Ron O'Connor about redoing our HCS video. Steve is going to check into what we paid in the past for the video.

Carrie also discussed promoting tickets sales for the dinner auction, so we can get more people at the auction.

**Technology Report:** (Bill Robinson) – The church is on track to be completed by Christmas. Everything is off the old servers as well. The multi-year activity is now completed. Breezy is going to work on surveying the HCS grads at the high school.

### **Organization Reports:**

#### **Athletics Report:** (Heidi Kilian)

Heidi provided a report to the board. - Baseball and soccer are coming to a close. Soccer will be complete next week. Baseball will have regionals next week. Basketball practice begins October 4 with games starting October. She still needs two basketball coaches for the 5<sup>th</sup> and 6<sup>th</sup> grade boys. Current coaches are 7/8 boys Kristen Meng & Barb Wolf; 7/8 girls Adam Uptergrove & Jimi Baudino; 5/6 girls Heidi Kilian & Angie Eschmann.

Heidi spoke with Doug Muegle yesterday about a new trophy case that will be located next to the elevator. This is funded from a private donor and the Athletic Department.

Heidi would like to implement an online coach's survey for parents.

Bags tournament is October 23<sup>rd</sup> at the Ag Building.

#### **HOPE Report:** (Carrie Taube)

Fall Festival will be during the school day on October 12.

Trunk or Treat – October 29

### **Old Business:**

1. Back to School Night – The sign-up sessions worked well. One suggestion was to go back to having the tables for the different school organizations at Open House. (Edge, HOPE, Athletics, Before School Care, and After School Care)
2. Installation of Officers and Principal – October 16 @ 5:00 mass
3. New School Video Cost – previously discussed
4. By-Law updates – waiting for Mr. Birdsong to give us some advice
5. Banking updates & accounts – previously discussed
6. Audit – previously discussed
7. Future Fish Fry – We need to make sure we ask the 7<sup>th</sup> and 8<sup>th</sup> grade parents to donate desserts for Friday night of the Fish Fry.

### **New Business:**

1. Strategic Plan – Mike Klein is in the process of getting the strategic plan together.
2. Student Handbook – First draft coming soon
3. By-Laws – No Report
4. Auction Donation – Casino Night- Steve made a motion to have a Casino Night and Jamie seconded. The proposed date is March 12.

**Close Meeting:** Steve motioned to close and Carrie seconded.

**Executive Session** opened at 9:08



Steve motioned to close the meeting at 9:25 and Breanna seconded.

On October 27, Steve Harris motioned to approve the September minutes, and Bill Robinson seconded. Motion Passes.