

# **Holy Childhood of Jesus School**

## **School Board Meeting Minutes**

**Wednesday October 19th, 2023 @ 6:30 p.m. – Holy Childhood Parish Center**

Call to Order: 6:30 (Mike Klein)

Opening Prayer: Deacon Dan Cozzi

Attendance: Father Mark Stec (absent), Principal – Tim Keefe, Mike Brennan, Mike Klein, Matt Schroeder, Patrick Stumpf, Amy Uptergrove, Deacon Dan Cozzi, Don Norrenberns, Eliot Deters (absent), Mykale Elbe

Guests: N/A

Approval of Previous Minutes (emailed out previously by Amy Uptergrove): Motion to approve (Mike Brennan), second (Patrick Stumpf)

Principal's Report (Mr. Keefe)

- I. General Information
  - a. Activities: there are many activities occurring over the next month. We are hosting a Girl's basketball tournament the week of Oct 30<sup>th</sup>. Special Person's Day will be November 21<sup>st</sup> which is a half-day of school before Thanksgiving break.
  - b. Dinner Auction: Dinner auction was a huge success to include "fund a need". One of the first purchases will be lockers for some of the upper grades. The 3D printer booth was a great display of STEM initiatives at HCS.
  - c. No School on Friday, November 10
- II. Faith Formation
  - a. ACRE Testing is coming soon.
- III. Curriculum & Extracurricular
  - a. HCS Winter Season Sports have started
  - b. Math Survey Update: Mr. Keefe discussed the survey results of the 7<sup>th</sup>/8<sup>th</sup> grade parent math survey. Students are still adjusting to the new format. Mike Klein suggested we distribute another survey later this year.
  - c. Communication

- i. Mr. Keefe emphasized the importance of parents contacting teachers with questions and/or concerns. We as school board members should also encourage parents to reach out to school staff with questions.

IV. Employees & Employment

a. Maintenance and Custodial Needs

- i. Mr. Keefe has interviewed a new Director of Maintenance and hopes to have a decision/offer in the next week. Another individual has been hired to work part-time as well.

V. Technology

- a. Fund-A-Need: Will allow HCS to put Chromebook purchases on a recurring replacement “cycle” which supports the Tech & Infrastructure line of effort of the school’s Strategic Plan.

VI. School in the Community

a. EMPOWER update

- i. The final push to save Empower continues until 3 Nov when the Illinois legislature makes final decision.

b. Discover Catholic Schools Week

- i. Not as robust as *Catholic Schools Week*
- ii. Working to an Initiative to make/update HCS Commercial

VII. Vernon Schulte Memorial Garden

- a. The signage looks great to showcase “future garden” plans
- b. This will be a great hand on learning experience for K-8 for years to come

VIII. Strategic Plan

- a. Instructional Excellence & Positive Climate/Culture: Mr. Keefe briefly discussed the Danielson Model.
- b. School board members were encouraged to choose a line of effort on the strategic plan to review and develop further the coming months.

## Organizational Reports:

Athletics: Mr. Keefe mentioned that HCS will be hosting an 8<sup>th</sup> Grade Girl's Basketball Tournament the week of Oct 30<sup>th</sup>. Volunteers will be needed to support.

HOPE: Nothing to report specifically on HOPE, but Service Club will still put on the Trick or Treat event for HCS students and their families on Oct 21<sup>st</sup>. Event will include chili/hotdog dinner, games, and trunk or treat. Event schedule has been posted on FB and distributed to families.

## Old Business

Annual Fund: Mr. Keefe provided an update on the way forward for the Annual Fund drive this year. There will be one push for the Annual fund this calendar year and then details for 2024 campaign will be discussed early in the new year.

Casino Night: The School Board will host Casino Night on February 3<sup>rd</sup>, 2024 in partnership with "Chick" Fritz Distributing. The party was purchased by Jared Hulliung and friends.

Parent Teacher Conferences: Parent Teacher Conferences will be held Oct 26/27<sup>th</sup>. Parents were asked to register via the SignUp Genius. There will be no school on October 27<sup>th</sup>.

Empower: See above (Principal's report)

## New Business

- a. End of First Quarter: First quarter ended October 13<sup>th</sup>. Parents will have opportunity to meet with teacher's for conferences 26/27 Oct. Pre-K conferences will be at a later date.
- b. Red Ribbon week: Next week is Red Ribbon week. Students will celebrate each day with fun attire/activities to emphasize the message.
- c. Safety drills: Mr. Keefe reported that mandatory safety drills have been completed.

Next Meeting Date: After discussion, the board decided to combine Nov/Dec due to holidays. Next meeting scheduled for Dec 7<sup>th</sup>, 6:30 pm in Parish Center

Closing Prayer: Mykale Elbe

Meeting Adjourned: 6:47 pm

Executive Session – N/A