

Holy Childhood of Jesus School

School Board Meeting Minutes

Wednesday September 21, 2023 @ 6:30 p.m. – Holy Childhood Parish Center

Call to Order: 6:32

Opening Prayer: Deacon Dan Cozzi

Attendance: Father Mark Stec, Principal – Tim Keefe, Mike Brennan, Mike Klein, Matt Schroeder, Patrick Stumpf, Amy Uptergrove, Deacon Dan Cozzi, Don Norrenberns, Eliot Deters, Mykale Elbe (absent)

Guests: Ms. Debbie Bunn

Approval of Previous Minutes (emailed out previously by Amy Uptergrove): Motion to approve (Mike Brennan), second (Elliot Deters)

Principal's Report – Mr. Keefe:

- a. Principal Appraisal: The appraisal form was explained and distributed to all board members
- b. Faith Formation:
 - a. Teachers are participating in a year-long Franciscan personal faith development curriculum to grow in their personal faith. Teachers have developed cohorts and will complete the curriculum with their cohort by May 31st 2024.
 - b. Convocation at Althoff – Teachers will be participating October 13th.
 - c. "Catholic Brain"- There is a new curriculum for religion classes. Mrs. Beck and Mrs. Cozzi will be presented a new program to staff on Aug 15th.
- c. Curriculum and Extracurricular
 - a. Math Curriculum – Mr. Keefe will be soliciting 7th/8th parent feedback via survey.
 - b. Athletics – Fall Sports are underway. Baseball and soccer are going smoothly.
 - c. Iowa testing (Oct)
- d. Employees and Employment
 - a. Upcoming Custodial Vacancy: Mr. Kerwin is retiring at the end of the year. Mr. Keefe has begun advertising the vacancy.

- b. Teacher Evaluations are beginning. Mr. Keefe provided sample form to board members.
- e. Technology
 - a. Smart Boards: Teachers are increasing usage all of their capabilities.
 - b. Robotics: Mr. Patriquin and team are developing potential ideas to utilize robotics and 3D printers. Will be showcased at auction.
- f. Facilities
 - a. Long range planning is ongoing.
 - b. Matt Athy has proposed exploring the possibility of adding a structure outside the NE corner of campus that can be used for Fish fry's, picnic, and other fundraisers. Board agreed that the idea could be explored and feasibility determined. More to come.
 - c. Disaster Drill have been completed
- g. School in the Community
 - a. Thank you to all that helped with Fish Fry/Picnic – final profit not yet determined
 - b. Mr. Keefe discussed future of Vernon Schulte Memorial garden. Board agreed it was a great idea.
- h. Strategic Plan
 - a. Strategic Plan was put on hold last year
 - b. Mr. Keefe would like to start measuring progress in all areas
 - c. Requesting board members assist with two categories of interest.

Organizational Reports:

HOPE – Thank you to HOPE for successful float/Homecoming parade. Teachers are very appreciate of the lounge upgrades and décor. Halloween parties will take place on Oct 31st this year. Fall festival will be discontinued. It was originally developed to supplement fall activities during Covid since field trips were not possible. Service Club will still put on the Trick or Treat event on Oct 21st.

Old Business

Annual Fund: Ms. Debbie Bunn provided board with details on the Annual fund and previous campaign marketing strategies. The board discussed various ways to proceed with soliciting both annual fund and Empower donations for this current year, next year, and into the future. Mailings are very expensive so a hybrid approach may be ideal. The use and capabilities of flocknote will be explored. Matt

Schroeder emphasized that for this year, we need to make contact with donors soon for individual's tax planning purposes for 2023. Additionally, Don Norrenberns recently attended a webinar on a turn-key Annual fund program that could be considered for next year.

Empower Contributions: Mr. Keefe provided update on Empower. This IL State program is a huge benefit for Catholic schools, especially many in our Diocese. Final push in legislature will culminate in veto session in Nov. For this year, HCS received a \$30K "challenge gift" to encourage matching donations for HCS applicants.

New Business

- a. Dinner Auction: Board provided overview of Dinner Auction fundraiser to Fr. Mark. It is the 30th anniversary of the event and is the largest fundraiser for HCS. The Board will donate the Casino Night party. Date of Feb 3rd was agreed upon by board.
- b. 2023-2024 Meeting Dates & Times – it was confirmed that meetings will be held the Third Thursday of the month at 6:30 in Parish Center (HCS 5th grade classroom as back-up location).

Close Meeting – Closing Prayer: Don Norrenberns

Meeting Adjourned: 7:54

Executive Session – N/A

Next Meeting Date – October 19th, 6:30 pm in Parish Center