

# Holy Childhood of Jesus School

## School Board Meeting Minutes

Thursday April 18th, 2024 @ 6:30 p.m. – Parish Center

Call to Order: 6:33 p.m. (President Mike Klein)

Opening Prayer: Mykale Elbe

Attendance: Father Mark Stec (absent), Principal – Tim Keefe, President- Mike Klein, Matt Schroeder, Patrick Stumpf, Amy Uptergrove, Mike Brennan, Mykale Elbe (absent), Deacon Dan Cozzi (absent), Don Norrenberns

Guests: N/A

Approval of Previous Minutes: Motion to approve (Mike Brennan), second (Patrick Stumpf)

Principal's Report (Mr. Keefe): Mr. Keefe discussed the Principal's report (attached).

- I. Items of emphasis
  - a. General Information:
    - i. Open Houses were well attended
    - ii. Details for "final month" of school year going out to parents
    - iii. Mr. Keefe will start deeper dive into strategic plan
    - iv. Calendar for 24-25 school year was distributed
- II. Faith Formation
  - a. HCS did not participate in the Walk for Life this year, but will try to plan for next year
- III. Curriculum & Extracurricular
  - a. Sports Physicals will be offered by Mrs. Elbe
  - b. Mr. Keefe is actively recruiting a math teacher. One interview set up for next week. Contingency plan is also being developed.
  - c. ELA Curriculum: There is one more curriculum to review before selection is made. Wolf Branch district maybe interested in purchasing leftover ARC books
- IV. Employees & Employment
  - a. Math teacher position is vacant (see above).
  - b. Cafeteria position will be open next year.
  - c. Thank you to Jen Lowry for taking quick action to save food items when refrigerator recently went down.
  - d. Mr. Keefe working on a scheduling monthly teambuilding social/staff meeting for teachers.

- V. Facilities: Working on developing a summer cleaning schedule.
  
- VI. School in the Community
  - a. Schulte Garden start up is going well. Mesh to aid in weed control was donated by Mrs. Graul.
  - b. New playground swings were ordered. Mr. Harris and an Eagle Scout are looking at options to create a small shaded area on playground.

### Organizational Reports

Athletics: Spring sports are underway. The date for the end-of-year Athletic banquet is May 22nd.

HOPE: Mother/Son game night was a success. The committee has also started planning the End-of-School Picnic event. Second grade class will be rewarded with an ice cream party for highest percentage participation in raffle fundraiser. HOPE working on Teacher Appreciation week and School Picnic.

### Old Business

School Board Vacancies: Mike Klein encouraged board members to continue to spread the word about the three upcoming school board vacancies. Interested individuals should contact Fr Mark by May 15<sup>th</sup> ideally.

### New Business

School Calendar for 2024-25: Distributed to Board (attached)

There will be no School Board meeting in July.

Briefly discussed the need to continue to encourage families in K-5 to become involved in volunteer school opportunities e.g HOPE, School Board, auction, coaching etc. Many very active volunteers have only a couple years left with kids at HCS.

Executive Session: Not required

Next Meeting Date: Next meeting scheduled for Thursday, May 16, 2024 6:30 pm in the Parish Center

Closing Prayer: Matt Schroeder

Meeting Adjourned: 7:30 pm