



Holy Childhood School Advisory Meeting Summary

September 18, 2025

Overview

This summary captures the key discussions and decisions from the Holy Childhood Advisory Board meeting held at 6:32 PM, focusing on school operations, formality in board processes, upcoming events, facilities, technology needs, and ongoing school initiatives.

Attendance

- Present: Father Mark, Mr. Keefe, Dennis, Amy, Paula Proffit.
- Absent: Felicia, Brian Spears, Greg, Deacon Dan, Troy Gryga

Meeting Formalities & Minutes

- Opening prayer led by Father Mark.
- Minutes from June, special August, and August 28th meetings reviewed and approved.
- Emphasis on maintaining formal procedures in line with diocesan guidance, shifting terminology from “board” to “advisory council.”
- Discussion on the necessity of formal minutes and structured voting, despite the council’s advisory nature.

Principal’s Report

Upcoming Events & Activities

- **Iowa Testing:** Scheduled for next week, with a window extending to October 2nd to accommodate absences.
- **Week of September 30th:** No school mass Tuesday; math curriculum discussion Wednesday; Picture Day and dress-down Thursday; Blessing of the Pets and outdoor mass Friday.
- **Three-Year Plan:** Ongoing development; input requested from board members. Link to be re-shared for feedback and involvement.

Faith Formation & Service

- Recent canonization event celebrated.
- Underwear and sock drive collected over 800 items.

- Principal attended a retreat at the Augustine Institute.
- Monthly “Feeding God’s People” sandwich-making event continues.

Curriculum & Professional Development

- Enhanced focus on meaningful professional development during early-out Wednesdays:
 - Recent sessions: AI in education, school safety protocols, upcoming training on instructional strategies and autism.
 - Monthly Franciscan training and teacher collaboration meetings.
- Teacher evaluations starting; formal and informal processes explained.

Athletics & Extracurriculars

- Athletic committee working to formalize operations and update constitution (last revised 2017).
- Baseball and soccer teams performing well; recent tournament win noted.

Technology & Facilities

Technology

- Plan to purchase 14 new Chromebooks for students and 6 new laptops for teachers via dinner auction funding.
- Prioritization due to budget constraints; advisory council input welcomed.

Facilities

- Attic and storage spaces reviewed; plan to auction old student desks at dinner auction.
- Hot water heater issue identified; plan for replacement or repair underway.
- Regular facilities maintenance checks and asbestos plan updates ongoing.

Budget & Finance

- Monthly budget report delayed due to technical issues; two months’ reports to be presented at next meeting.
- Discussion on transparency and appropriate sharing of financial documents.
- Diocesan budget reporting completed with assistance.
- Principal seeking to improve personal understanding of school budgeting.

Community & Fundraising

- Recent golf outing fundraiser successful; plans to involve students in future events.
- Dinner auction preparations underway; recognized as a major upcoming event.

Open Items & Next Meeting

- Water heater repair options discussed.
- Next meeting scheduled for October 16th; Father Mark and Mike Brennan will be absent but meeting may proceed.
- Meeting closed with prayer.

Key Themes: Formality in governance, ongoing school improvement, community engagement, prudent budgeting, and proactive facilities and technology management.