



Holy Childhood School Advisory Meeting Summary

October 16, 2025

Overview

This summary captures the key discussions and decisions from the Holy Childhood Advisory Board meeting held at 6:34 PM, focusing on school operations, formality in board processes, upcoming events, facilities, technology needs, and ongoing school initiatives.

Attendance

- Present: Mr. Keefe, Dennis McClenney, Amy Uptergrove, Felicia Ryckert, Troy Gryga, Paula Proffitt.
- Absent: Father Mark Stec, Deacon Dan Cozzi, Mike Brennan, Brian Spears

Meeting Formalities & Minutes

- Opening prayer led by Tim Keefe.
- Minutes from September were reviewed. Paula noted two minor corrections. Minutes approved with noted corrections.

Principal's Report

Upcoming Events & Activities

- **K-8 Parent/Teacher Conferences:** Scheduled for Wed/Thurs next week. Sign up genius link already sent to parents. Iowa test scores and report cards will be provided to parents. Pre-K conferences will be held in December.
- **Dinner Auction:** Set-up is in full swing with great turn out expected.
- **Activities Last week of October:** Jody Cozzi is leading the Box of Joy initiative. Red Ribbon week will be last week of October. Schedule has been posted. Trunk or Treat event has been scheduled for November 1st and will include a movie this year.

Faith Formation & Service

- Abbreviated Mass schedule due to Father Mark's vacation. Students prayed the rosary on Tuesday during normal Mass time. Dcn Dan may possibly offer prayer or communion service Oct 28th (TBD).
- ACRE testing is forthcoming and will take place for 5th grade only.

- Monthly “Feeding God’s People” sandwich-making continues to be well attended.

Curriculum & Professional Development

- Enhanced focus on meaningful professional development during early-out Wednesdays:
 - Recent session: training on instructional strategies and autism.
 - Monthly Franciscan training and teacher collaboration meetings. Teachers will also have one meeting per month for peer to peer discussion and collaboration with out principal.
 - The librarian also holds a certification in reading support; exploring options for enhanced support.
 - Numerous fall field trips occurring across several grade levels.

Employees and Employment

- Tim hired another sub who also may be interested in applying for a full time vacancy in the future. Tim will begin hiring process for position vacancy for 26-27 school year in February.

Athletics & Extracurriculars

- Tim stated that HCS approaches athletics as a way to emphasize teamwork.
- HCS transitioning to basketball season. Athletic board is working to get concession stand organized and operational for the next two seasons.

Technology

- HCS will implement a one time \$100 technology fee in 6th grade that will be specifically for chromebooks.

Facilities

- Officer Sunquist facilitated an “Intruder Drill “ today. Drill also prompted discussions about minor facility upgrades that could be explored as additional safety options.
- Fire drills also completed.
- Regular facilities maintenance checks and asbestos plan updates ongoing.

Budget & Finance

- Monthly budget report was distributed.

Community & Fundraising

- Annual Fund will be revamped and brought back. Tim has some ideas projected, but is not ready for a group discussion yet. Tim will set up another follow-up meeting with Paula Proffitt and Debbie Bunn to further discuss.
- Dinner auction will occur this Saturday and is expected to be a great event.
- Another HCS Family Movie Night is being planned for December or January.
- Tim discussed “Goose Chase” which is a new initiative that will be kicked off prior to

Christmas break. Goal is to encourage families to limit screen time. Focus will be on younger kids, K-5 grades.

Open Items & Next Meeting

- Paula asked a question about trash pick up; Tim will discuss with Mike Brennan.
- Discussed need to update HCS website with current content and pictures. Tim will be assigning teachers and staff sections to ensure timely and accurate updates are accomplished on this outward facing website.
- Next meeting scheduled for November 20th
- Meeting closed with prayer at 7:17 PM.
